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STATE OF DELAWARE
**BOARD OF MENTAL HEALTH AND CHEMICAL
DEPENDENCY PROFESSIONALS**

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PUBLIC MEETING MINUTES:	DELAWARE BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS
MEETING DATE AND TIME:	Wednesday, December 10, 2014 at 12:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Boulevard, Cannon Building Second Floor Conference Room A Dover, Delaware
MINUTES APPROVED:	01/28/2015

MEMBERS PRESENT

Daniel Cherneski, LMFT, **President**
Dr. Tracey Frazier, Psy.D., LCDP, **Secretary**
Ruth Banta, Public Member
Irvin Bowers, Public Member (12:03 p.m. – 12:45 p.m.)
Daniel Cooper, LPCMH
James Elder, LCDP
William Northey, Ph.D., LMFT
Elisabeth Vassas, Public Member

MEMBERS ABSENT

Dr. Gregg Drevno, Ph.D., LPCMH, **Vice President**
Dr. Julius Mullen, Ed.D., LPCMH

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Gayle MacAfee, Deputy Director
Jennifer Singh, Deputy Attorney General
Jessica Williams, Administrative Specialist II

CALL TO ORDER

Mr. Cherneski called the meeting to order at 12:03 p.m.

Welcome New Professional Member, James Elder, LCDP

Board introductions took place for the benefit of the new professional member, James Elder.

REVIEW OF MINUTES

MHCDP Meeting Minutes – October 22, 2014

The Board reviewed the October 22, 2014 meeting minutes for approval. Ms. Banta moved, seconded by Dr. Frazier, to approve the minutes as presented. Motion unanimously carried.

Legislative Committee Meeting Minutes – October 22, 2014

The Board reviewed the October 22, 2014 legislative committee minutes for approval. Mr. Cooper moved, seconded by Dr. Northey, to approve the minutes as presented. Motion unanimously carried.

UNFINISHED BUSINESS

Discussion Regarding Board Composition

The Board continued their discussion regarding the current composition. Dr. Northey voiced his concerns regarding the proposed composition. Mr. Cherneski suggested that the Board have an at-large position, which would be preferably filled by an MFT. If the Governor's office is unable to locate a MFT candidate, then an at-large professional would be able to fill the position. Mr. Cherneski is concerned that if the Board does not create an alternative to the current composition, then one will be created without the Board's input. Ms. Banta advised the Board that she does not personally believe that decreasing the composition of the other members would solve the problem.

Mr. Cooper moved, seconded by Dr. Frazier, to propose that the Board composition be changed to comprise of: two LPCMH's, two LCDP's, two LMFT's, with the caveat that if a designated professional member cannot be located or appointed, that the position be considered an at-large position to be filled by another professional regulated by the Board. Motion unanimously carried. Ms. Singh will prepare a draft bill for the Board to review during their next regularly scheduled meeting.

NEW BUSINESS

Review of Applications for LACMH Licensure

The Board reviewed Rachel Eaton's application for LACMH licensure. Mr. Cooper moved, seconded by Dr. Frazier, to approve the application. Motion unanimously carried.

The Board reviewed Helen Jones' application for LACMH licensure. Mr. Cooper moved, seconded by Ms. Banta, to approve the application. Motion unanimously carried.

The Board reviewed Pamela Kmecz's application for LACMH licensure. Mr. Cooper moved, seconded by Dr. Frazier, to table the application for further clarification regarding the clinical setting, and clarification to the compelling reasons as to why she is proposing a clinical psychologist as a supervisor. Motion unanimously carried.

The Board reviewed Dawn Taylor's application for LACMH licensure. Mr. Cooper moved, seconded by Dr. Frazier, to approve the application. Motion unanimously carried.

The Board reviewed Jennifer August's application for LACMH licensure. Dr. Northey moved, seconded by Mr. Cooper, to propose to deny the application, as it does not appear that the applicant meets the requirements of Rule 2.1.1, as the Art Therapy Board Exam is not substantially similar to the NCE, nor are the certification requirements. Motion unanimously carried.

Review of Applications for LPCMH Licensure by Certification

The Board reviewed Erica Bruch's application for LPCMH licensure by certification. Mr. Cooper moved, seconded by Dr. Northey, to approve the application. Motion unanimously carried.

The Board reviewed Evelyn Cunliffe's application for LPCMH licensure by certification. Dr. Northey moved, seconded by Mr. Cooper, to approve the application. Motion unanimously carried.

The Board reviewed Faye Dube's application for LPCMH licensure by certification. Dr. Northey moved, seconded by Mr. Cooper, to approve the application. Motion unanimously carried.

The Board reviewed Janna Hess application for LPCMH licensure by certification. Mr. Cooper moved, seconded by Dr. Northey, to approve the application. Motion unanimously carried.

The Board reviewed Tariqah Johnson's application for LPCMH licensure by certification. Mr. Cooper moved, seconded by Dr. Northey, to propose to deny the application, as does not appear that the applicant meets the requirements of Rule 2.1.1, as NAMP is not an organization acceptable to the Board. Motion unanimously carried.

The Board reviewed Nicole Luther's application for LPCMH licensure by certification. This item was tabled due to a lack of a quorum, as Mr. Elder is recusing himself.

Review of Applications for LPCMH Licensure by Reciprocity

The Board reviewed Casey Abbatiello's application for LPCMH licensure by reciprocity. Mr. Cooper moved, seconded by Ms. Banta, to approve the application. Motion unanimously carried.

The Board reviewed Ginean Crawford's application for LPCMH licensure by reciprocity. Mr. Cooper moved, seconded by Dr. Frazier, to approve the application. Motion unanimously carried.

The Board reviewed Kendall Kravchuck's application for LPCMH licensure by reciprocity. Mr. Cooper moved, seconded by Ms. Banta, to approve the application. Motion unanimously carried.

The Board reviewed Colin Rhodes' application for LPCMH licensure by reciprocity. Mr. Cooper moved, seconded by Dr. Northey, to approve the application. Motion unanimously carried.

Review of Application for LCDP Licensure by Reciprocity

The Board reviewed Karen McMillan's application for LCDP licensure by reciprocity. Mr. Cooper moved, seconded by Ms. Banta, to propose to deny the application, as it does not appear that the applicant meets the requirements of §3035 (b)(2). Motion unanimously carried.

Review of Application for LMFT Licensure by Examination (Licensure Contingent Upon Passing Examination)

The Board reviewed Teneshia Winder's application for LMFT licensure by examination. Dr. Northey moved, seconded by Mr. Cherneski, to propose to deny the application, as it does not appear that the applicant meets the requirements set forth in Rule 6.2.2.1; and the proposed supervisor does not meet the requirements set forth in Rule 6.3.1. Motion unanimously carried.

Review Continuing Education Documentation Submitted by Helen McCool Pursuant to Final Order

The Board reviewed the continuing education documentation submitted by Helen McCool. Ms. McCool was ordered to complete 6 hours of continuing education, three in the subject of ethics and three in the subject of assessment, diagnosis, and documentation of findings, within 45 days of the final order. Ms. McCool submitted certificate of completion for a course titled "Ethical Principles in the Practice of Delaware Mental Health Professionals" (6.25 hours), dated January 11, 2013. She also submitted a certificate of completion for a course titled "Ethics for Counselors" (6.0 hours) dated October 23, 2014. Additionally, Ms. McCool submitted a certificate of attendance for a course titled "Using the DSM-5® for Revolutionizing Diagnosis and Treatment" (6.0 hours), dated June 5, 2013. Lastly, she submitted a certificate of completion for a

course titled "Understanding Counselor Liability: A 10-Year Analysis of Counselor Malpractice and Licensing/Regulatory Board Claims: 2003-2012" (1.0 hour). Although Ms. McCool has met the requirement to complete 6 hours of ethics within the 45 days of the order, she fails to be compliant in regard to the required 3 hours in the subject of assessment, diagnosis, and documentation of findings. According to the documentation submitted by Ms. McCool, the courses were taken prior to the Board Order. Mr. Cooper moved, seconded by Dr. Frazier, to schedule a rule to show cause hearing for non-compliance of the Board Order for Helen McCool. Motion unanimously carried.

Review Proposed Supervisor and Supervisory Plan for Helen McCool Pursuant to the Final Order

The Board reviewed the documentation submitted by Shanon Moyer, LPCMH. Ms. McCool is proposing Ms. Moyer as her supervisor during the probationary period, pursuant to the Board Order. Dr. Northey moved, seconded by Dr. Frazier, to approve Shanon Moyer, as Ms. McCool's supervisor. Additionally, Ms. Moyer shall be sent correspondence advising her that the professional development plan should be explicit in regard to Ms. McCool's transgressions, and that pursuant to the final order, the professional development plan must be approved by the Board. Motion unanimously carried.

Review Request for Extension of Audit Deadline for Carolyn Gover

The Board reviewed the correspondence submitted by Carolyn Gover requesting an extension to submit the required documentation for the post-renewal continuing education audit. The Board considered her request and circumstances outlined in the letter. Mr. Cherneski moved, seconded by Dr. Frazier, to grant Ms. Gover an extension until February 22, 2015, to submit the documentation for the post-renewal continuing education audit. Motion unanimously carried.

Review Proposed Changes to Counseling Experience Verification Form of LPCMH Application

The Board reviewed the proposed change to the counseling experience verification form portion of the LPCMH application. The proposal is to strike the term "elementary school" from question 9 of the verification form. The Board did not oppose the change.

Correspondence

There was no correspondence.

Other Business before the Board (for discussion only)

Ms. Williams advised the Board that she was recently notified that Lisa Ritchie has been replaced, and her replacement will be attending next month's meeting. Ms. Williams reminded the Board that elections are scheduled to occur during their January meeting.

Public Comment

There was no public comment.

Next Meeting Date

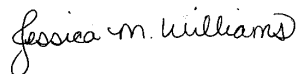
The Board's next meeting is scheduled for January 28, 2015, at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

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Mr. Cooper made a motion, seconded by Ms. Vassas, to adjourn. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 1:51 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica M. Williams
Administrative Specialist II